**Step Up Schools, Inc.**

**Board Meeting Minutes, December 13, 2018**

**44 E. 5th St. Mesa, AZ 85201**

**4:00 p.m.**

Board Members In Attendance: Fred Pinkney, JoAnna Curtis, Cliff Moon, Rob Scantlebury

Board Members Not In Attendance: Cynthia Dunham

Other attendees: Lynn Robershotte, Monica Hargrove, Diane Fernichio

1. President Fred Pinkney called the meeting to order at 4:22 pm
2. Approval of minutes

Moved to approve – Cliff Moon

Second – Rob Scantlebury

Board unanimously approved with Fred, Rob, JoAnna, and Cliff voting in favor.

1. Consideration of expenditures:

Moved to approve- JoAnna Curtis

Second- Cliff Moon

The Board unanimously approved with Fred, Rob, JoAnna, and Cliff voting in favor.

1. Review of financial reports: Diane and Monica Hargrove presented reports. Until state money that they sent in error to another school is resolved we will not get this year’s funding. She is maintaining the budget closely

Moved to approve- Cliff Moon

Second- JoAnna Curtis

The Board unanimously approved with Fred, Cliff, JoAnna, and Cliff voting in favor.

1. Consideration of Resignations: None.
2. Consideration of The Homeless Policy:

Lynn Robershotte asked the Board to approve the presented changes to the Homeless Policy which now uses the terms, ”students in transition”.

Moved to approve- Cliff Moon

Second- Fred Pinkney

The Board unanimously approved with Fred, Rob, JoAnna, and Cliff voting in favor.

1. Consideration of audit Approval

Diane reported about the audit and the Board thanked her and Monica for their many efforts.

Moved to approve- JoAnna Curtis

Second- Cliff Moon

Board unanimously approved with Fred, Rob, JoAnna, and Cliff voting in favor.

1. Consideration for Letters to the Board- Diane shared the letter from ADE that was sent after their site visit. She is on the couple items that they mention wanting a response to. No Board action was required.
2. Consideration of 2019-2020 Calendar: Lynn Robershotte asked that it be modified so that black and white printings could be easily understood and better depict breaks and summer school. No Board action was required.
3. Consideration of Revised By-Laws:

Diane reported the By-Laws have been updated to denote our current members on the Board and a few other changes as she walked the Board through the entire document.

Moved to approve- Joanna Curtis

Second- Cliff Moon

The Board unanimously approved with Fred, Rob, JoAnna, and Cliff voting in favor.

1. Consideration of Dean Report

Lynn thanked Diane for her contributions and program management. Diane reported on Thanksgiving donations from EduPrize. Two bags of side dishes went home with every turkey to every family.

Cliff asked about the MCC partnership and Diane responded with what they had proposed as options.

Call to public:

None

Adjourned 5:18pm by the Board President.

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JoAnna Curtis, Board Secretary Date